



## MINUTES OF THE BOARD MEETING

**TUESDAY, FEBRUARY 24, 2015**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, February 24, 2015, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau

2. Roll Call

Chairperson MacNeil noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik		✓		
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal		✓		
<b>Student Trustees</b>				
Demizio, Chloe	✓			
Di Pasquale, Jessica	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**,

Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of February 24, 2015, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee O'Leary with Item F8 of the In Camera Agenda. This Trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

**5. Approval of Minutes of the Board Meeting of January 27, 2015**

Moved by Trustee Charbonneau  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 27, 2015, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. None**

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program – Niagara Catholic Continuing Education**

Director Crocco provided background information on the monthly School Excellence Program. Frank Iannantuono, Superintendent of Education introduced Principal Robert Di Persio, Niagara Catholic Continuing Education.

Principal Di Persio, with the assistance of students and staff, showcased Niagara Catholic Continuing Education as part of the School Excellence Program.

Chairperson MacNeil thanked Principal Di Persio, the staff and students for their presentation and performance. Trustee Burtnik also expressed her thanks.

**2. Unapproved Minutes of the Committee of the Whole Meeting of February 10, 2015 and Consideration of Recommendations**

Moved by Trustee O'Leary  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 10, 2015, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of February 10, 2015.

## **2.1 Approval of Policies**

### **2.1.1 Accessibility Customer Service Policy (800.8.1)**

Moved by Trustee Fera

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the revised Accessibility Customer Service Policy (800.8.1), as presented.

**CARRIED**

### **2.1.2 Employee Workplace Harassment Policy (201.7)**

Moved by Trustee Fera

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the revised Employee Workplace Harassment Policy (201.7), as presented.

**CARRIED**

### **2.1.3 Employee Workplace Violence Policy (201.11)**

Moved by Trustee Fera

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the revised Employee Workplace Violence Policy (201.11), as presented.

**CARRIED**

### **2.1.4 Occupational Health & Safety Policy (201.6)**

Moved by Trustee Fera

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the revised Occupational Health & Safety Policy (201.6), as presented.

**CARRIED**

## **3. Long Term Financing For Capital Projects Approved by The Ministry Of Education**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the details of the approved funding.

Superintendent Vetrone answered questions of the Trustees.

Moved by Trustee Burtnik

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Borrowing By-Law 2015-OFA-1 in the amount of \$117,000 and the related documents, as presented.

**CARRIED**

## **4. Financial Reports**

### **4.1 Monthly Banking Transactions - January 2015**

Moved by Trustee Fera  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of January 2015, as presented.

**CARRIED**

**4.2 Unaudited Interim Statement of Operations as at January 31, 2015**

Moved by Trustee Vernal  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve Unaudited Interim Statement of Operations as at January 31, 2015, as presented.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

**1.1 United Way South Niagara - Request to attend May 2015 Board Meeting**

Director Crocco presented United Way South Niagara's letter of appreciation, and request to attend the May 2015 Board Meeting for a brief presentation. The Board agreed to a May 2015 presentation to the Board.

**1.2 Sophie Mary Stanko – Proposed Revitalization of McGuinty's Sex Ed**

Director Crocco highlighted information contained in a copy of Sophie Mary Stanko's letter to the Premier, Minister of Education, Board of Trustees, and Fr. Paul MacNeil, Chairperson who expressed her concerns on the "proposed revitalization of McGuinty's Sex Ed" curriculum.

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

Director Crocco reported that Senior Administrative Council continues to work on monthly reports regarding System Priorities and the 2015 Budget Report towards recommendations to the April 2015 Committee of the Whole meeting.

Senior Staff is reviewing the utilization rates of all schools, with recommendations to the Attendance Area Review Committees with specific terms of reference once the revised ARC process is received from the Ministry of Education.

A report and recommendation from Senior Staff regarding the written request from Mayor Darte of Niagara-on-the-Lake to review the viability of a secondary school in Niagara-on-the-Lake will be brought forth to the Board when a requested data report is completed by the consulting firm.

Senior Staff continues to work on finalizing dialogue with community partners and updating property assessments to bring a report and recommendation on Board properties and the location of our Education Technology and Facilities Services Centres.

#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic - February 10, 2015**

Director Crocco reviewed Spotlight on Niagara Catholic - February 10, 2015 for Trustees information.

##### **4.2 Calendar of Events - March 2015**

Director Crocco reviewed the Calendar of Events - March 2015 for Trustees information.

##### **4.3 Letter to All Families - Measles / Information from Public Health**

Director Crocco reviewed the sequence of events with the recent outbreak of measles in Niagara, the copy of the Letter to All Families – Measles and the information provided from Public Health. He also informed the Board that through the Board's Staff Wellness Coordinator, in partnership with Public Health, information and vaccine clinics for all staff will be held at all eight secondary schools in our board over the next few weeks.

##### **4.4 OCSTA/OCSBOA Business Seminar 2015 – April 30, 2015**

Director Crocco reminded Trustees of the upcoming seminar. Trustees were requested to confirm their attendance with Anna Pisano, Administrative Assistant of Corporate Services & Communications.

##### **4.5 OCSTA 85th Annual General Meeting & Conference, Toronto – April 30 – May 2, 2015**

Director Crocco reminded Trustees of the upcoming AGM meeting and conference. Trustees were requested to confirm their attendance with Anna Pisano, Administrative Assistant to Corporate Services & Communications.

##### **4.6 Ontario College of Teachers Presentation**

As a follow up to the February Committee of the Whole Meeting, Director Crocco presented the Ontario College of Teachers Presentation for Trustees information. Director Crocco provided two dates April 21<sup>st</sup> or May 11<sup>th</sup> 2015 for presentation. The May 11<sup>th</sup> at 7:00 p.m. was decided upon by Trustees, and invitations will be sent to NCPIC and Catholic School Council Members.

**4.7** Scott Whitwell, Controller of Facilities Services provided information on the February 24, 2015 water main break at Cardinal Newman Catholic Elementary School.

**4.8** Director Crocco provided updated information on the launch of the provinces Health & Physical Education Curriculum Revisions 2015 and the implementation plan for September 2015.

**4.9** Director Crocco provided updated information on the implementation of the Attendance Support Program Policy including discussions held at the January and February 2015 Policy Committee Meetings on the review of the Attendance Support Program Policy following the first year of implementation. Superintendent Iannantuono highlighted the copy of the HR Memo #314 (2014-2015) provided to Trustees at the Policy Committee

Meeting that same night that will be sent to all staff from the Human Resources Services Department on February 25, 2015. Discussion took place regarding the memo. Trustee Charbonneau requested that feedback received from staff through the Staff Wellness Committee be submitted to the Policy Committee as part of the review of the Attendance Support Program Policy.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**1. Attendance Support Program Policy**

At the January 27, 2015 Board Meeting Vice-Chair Sicoli submitted a Notice of Motion regarding the Board's Attendance Support Program Policy for presentation at the February 24, 2015 Board Meeting.

Moved by Trustee Sicoli  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board refer the Attendance Support Program Policy to the Policy Committee for review.

**CARRIED**

Vice Chair Sicoli amended the Notice of Motion by deleting the four whereas statements included in the Background Information and an amendment to the recommendation, to include submission to the March 2015 Policy Committee with a recommendation by September 2015.

Following a discussion, the recommendation was amended to include at the next Policy Committee Meeting of March 2015 for review, and for any changes to be effective as at September 1, 2015. Trustees want to ensure that the Policy Committee has the time to review the Attendance Support Program Policy and time to vet any draft changes with all partners as per the Board's vetting process, prior to recommending any changes to the Committee of the Whole. Any changes to the Policy would be effective, as at, September 1, 2015.

Amendment to the Recommendation

Moved by Trustee Sicoli  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the amendment to the motion to include at the next Policy Committee Meeting of March 2015 for review and for any changes to be effective as at September 1, 2015.

**CARRIED**

Following the amendment of the recommendation, the Board voted on the amended main Notice of Motion which did not include the four whereas statements included in the Background Information and included the Board approved amended recommendation.

Moved by Trustee Sicoli  
Seconded by Trustee Fera

**THAT** Niagara Catholic District School Board refer the Attendance Support Program Policy to the Policy Committee Meeting of March 2015 for review and for any changes to be effective as at September 1, 2015.

**CARRIED**

## **F. BUSINESS IN CAMERA**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:34 p.m. and reconvened at 8:55 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of January 27, 2015, as presented.

**CARRIED (Item F1)**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of February 10, 2015, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 27, 2015, as presented.

**CARRIED (Item F4)**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 10, 2015, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

**THAT** the February 24, 2015 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 8:56 p.m.

---

---

Minutes of the Meeting of the Niagara Catholic District School Board held on **February 24, 2015**.

Approved on **March 24, 2015**.

---

Fr. Paul MacNeil  
Chairperson of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer